

January 7, 2020

Dear Students and Parents,

We are very excited to be working with you and your child in this year's production of "Lion King Jr.". This letter is to inform you of some very important dates, guidelines, and announcements concerning the production.

**Attendance:**

\*According to the BH-BL Production Guidelines, two unexcused absences will result in dismissal from the show. Requests for excused absences must be submitted to the director, Mrs. Rayome, in writing two days prior to the date of the intended absence. Excuses for sports practices and events are considered unexcused absences. All excuses must include a parent contact number and signature. Please try to plan doctor appointments, etc... around rehearsals. If a student is absent from school, his/her name on the attendance sheet will suffice as an excused absence.

\*In the event of a snow day, rehearsal will be canceled and rescheduled at another date which will be announced.

**\*If Activity Period is canceled, it does not mean that rehearsal will be canceled. Students should listen for announcements.**

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**Production Fee:**

\*In order to offset some of the costs of the scripts, costumes, props, set materials, etc... needed for a successful show, there will be a **REQUIRED \$30.00** participation fee from each student in the cast and crew. \*\*If you find this fee to be a hardship please privately contact Mrs. Clark.\*\*

\*This fee includes a copy of the script and 3 meals.

\*This participation fee is due to Mrs. Clark by **Friday, January 17, 2020**. I will take it sooner if you are ready. Please make checks payable to: BH-BL Central Schools. Cash is also accepted **BUT IT MUST BE EXACT AMOUNT!!**. All payments **MUST** be in a **LABELED ENVELOPE!!!**

\*If a cast or crew member loses a script, there will be a **\$25.00** replacement fee.

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**Rehearsals:**

\*Regular Rehearsals for CAST will begin on Wednesday, January 8, 2020, in small and large group sessions. CREW will get their schedule from Mr. Rayome.

\*A three-month schedule for all rehearsals and performances will be given out to each participant. You will receive that after holiday break.

\*Students and parents need to understand the depth of the time commitment to this production. Depending on their role in the production, students could be rehearsing up to four or five days per week. Rehearsals will begin at 2:30 on non-activity period days and 3:30 on activity period days. **They will end between 5:00 and 5:30 p.m., excluding production week. Please anticipate that rehearsals will last longer the week of the show.** All students should have transportation arrangements in order to accommodate the rehearsal schedule. Car-pooling is always a good idea.

\*On days when rehearsal starts after activity period, **students are expected to be in a CLASSROOM with a teacher.** If students are found wandering the halls or visiting classrooms, they run the risk of being dismissed from the show.

\*Choreography rehearsals, some music and costume fittings **will be scheduled every Saturday morning.** These rehearsals will be included in the rehearsal schedule you will receive in January.

**T-Shirts & Hoodies/Magnets/other souvenirs:**

\*All orders are optional. Checks and cash are acceptable. CASH MUST BE THE EXACT AMOUNT!! **PLEASE MAKE CHECKS PAYABLE TO: BH-BL Central School.** Information regarding a deadline will be announced. This deadline WILL NOT BE EXTENDED. Receipts can be issued if needed.

\*T-Shirts/Hoodies will have the production logo. These will be ordered in plenty of time before we open. The idea is to wear them to advertise our show. Crew members are strongly encouraged to purchase a t-shirt for backstage work.

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**Tech Day:**

\*Tech Day is scheduled for **Saturday, February 29, 2020 from 9:00 a.m. to 7:00 p.m.** All cast and crew are **required to attend.** Plan to be with us all day. No one will be allowed to leave and return. Pizza, soda and other snacks will be provided. This is a very important day and attendance is **Mandatory for all cast and crew.**

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**Bake Sale/Soda:**

\*We will be selling baked goods, snacks, water and soda during intermission for each show to raise money in support of the costs of the production. Please note, due to the size of the cast and crew, we have added a 4th performance on Sunday, March 10, 2020. Since there will be 4 performances, we need each family of **both CAST AND CREW** members to contribute a baked item and a two liter bottle of soda of their choice to the cause. Please follow the schedule below by last name:

**\*\*Alphabet Subject to Change!\*\***

**\*Friday, March 6<sup>th</sup> (A-G) \*Saturday, March 7<sup>th</sup> Afternoon (H-O) Saturday, March 7<sup>th</sup> Evening (P-Z)**

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**Dress Rehearsals/Performances at O'Rourke Middle School:**

Saturday, Feb. 29, 2020	Tech Day	9-7
Monday, March 2, 2020	Full Dress	2:30-?
Tuesday, March 3, 2020	Preview Day & Full Dress	2:30-?
Wednesday, March 4, 2020	Invited Dress	2:30-?
	@ 4:30 pm: Parents can attend & take photos	
Thursday, March 5, 2020	Poss Full Cast & Crew	2:30-?
Friday, March 6, 2020	Performance	Call is 5:00 p.m.
Saturday, March 7, 2020	2 Performances	Call is 12:00 noon

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**Ticket Sales:**

\*All tickets will be \$9.00 pre-sale (or at the door if available)

\*We will be using the online ticketing system [showtix4u.com](http://showtix4u.com) to purchase your tickets! This system is inexpensive and easy to use. It allows you to pay online with a credit card in a safe and secure way. You will be able to view and choose the actual seats you will be occupying! You can then print them immediately or you can receive an automatic email with a link to print your tickets later!

\*Tickets will go on sale in late January or February. Exact dates will follow.

\*\*All volunteers and family members of cast and crew will need to buy tickets to the performances they are watching. Any profit we make on the production goes directly into the Student Activities Fund to be used for next year's production. **Even if you are a volunteer, you MUST purchase a ticket if you are planning on seeing the show.**

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**Production Party:**

\*The production party is scheduled to be held in the MS Cafetorium on **Monday, March 9, 2020 from 2:30-4:30 p.m.** Pizza, snacks, soda, and cake will be provided for all cast and crew members. Souvenir programs and posters will be given out to all members to have signed by your fellow cast mates. Awards will also be given!! All parents are welcome to attend the party.

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**Parent Volunteers: We Need Your Help!!!**

\*We will be needing assistance with **many** areas of the production. Any help you can provide would be greatly appreciated.

\*Please see the sign-up sheet ONLINE on SignUpGenius. (coming soon) You can access this site easily by visiting the drama club webpage at [www.ourkedramaclub.yolasite.com](http://www.ourkedramaclub.yolasite.com) Jobs are listed there as well as explanations of what the jobs are online as well.

**\*\*I have not updated the webpage as of Jan 6. It's on my to-do for the weekend. Thank you for your patience!\*\***

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We look forward to working with all of you, and we are excited to help your child enjoy a positive theatre experience. If you have any questions, please give us a call at 399-9141 x 84000 or send a note or an e-mail (see addresses below).

Sincerely,

Suzanne Rayome, Director ([srayome@bhbl.org](mailto:srayome@bhbl.org))

Amy Clark, Producer ([aclark@bhbl.org](mailto:aclark@bhbl.org))

Michael Lotano, Musical Director ([milotano@yahoo.com](mailto:milotano@yahoo.com))

Dale Clark, Set Construction ([hazard56@gmail.com](mailto:hazard56@gmail.com))

John Rayome, Technical Director ([sgtwarbucks@mac.com](mailto:sgtwarbucks@mac.com))

Cheryl Zatt, Costume Director ([czatt66@gmail.com](mailto:czatt66@gmail.com))

MaryAnn DeLuca, props ([mdeluca@bhbl.org](mailto:mdeluca@bhbl.org))

